

# Claim of Damage Due to Underencoding Adjustment

(Use of this form is optional)

We received a charge for an underencoding error for the forward collection check described below:

<b>Amount Charged</b>	
<b>Actual Amount</b>	
<b>Encoded Amount</b>	
<b>Check Dated</b>	
<b>Drawn By (Drawer)</b>	
<b>Payable To (Payee)</b>	
<b>Check No.</b>	
<b>Date of encoding adjustment</b>	

We charged our customer for the encoded amount of this check. We are now unable to recover:

\$
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of the difference between the encoded amount and the true amount of the check by charging the account of the customer. Please provide credit in this amount, based on our claim of breach of warranty with respect to the encoding error.

<b>Bank Name</b>	
<b>9 Digit Routing Number</b>	
<b>Name of Bank Contact</b>	
<b>Phone Number of Bank Contact</b>	
<b>Authorized Signature</b>	
<b>Date</b>	

**Note:** This is a sample optional form to be used to make a claim for Damages Due to Underencoding pursuant to the ECCHO adjustment process.